

Memo

Date: February 10, 2010

To: All Departments

From: Don Hopkins

RE: Job Opening

A job opening exist in the Public Works Department-Garbage Division for a Refuse Collector. If this position is not filled by a current city employee within (10) ten working days of this notification, it will be open to the public on February 25, 2010.

DEFINITION

Under general supervision, is responsible for work of routine difficulty in the collection of trash and garbage; performs related work as required.

EXAMPLE OF DUTIES

Locates garbage and trash at residences; picks up and places in truck, operates press; signals driver when safe to proceed; helps unload truck at landfill; directs traffic on narrow streets; spots driver when backing up. May help in other departments when needed.

MINIMUM QUALIFICATIONS

Skills, Knowledge, and Abilities

Ability to understand and follow instructions

Working Conditions and Physical Requirements

Work outside in all kinds of weather; is exposed to dust, dirt, unpleasant odors, dog bites, and hazards from glass, nails, and traffic; requires walking, standing, bending, and moderate physical effort in lifting heavy objects.

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