


# Monroe Transit

**To:** All Departments  
**From:** Jo Ann Chambless   
Operations Manager  
**Date:** July 19, 2010  
**Re:** Job Opening for One Bus Operator

The Monroe Transit System has one vacancy for a bus operator. If this position is not filled by a current city employee within 5 days, it will be opened to the public on July 27, 2010.

## BUS OPERATOR

### TYPE OF WORK

- Will work variety of hours, including shift work from 5:45 A.M. to 10:30 P.M.
- Six (6) day work week, Sundays off.
- Must be able to document farebox readings; prepare daily operating and accident reports.
- Ability to work well with the general public.
- Ability to learn to operate a bus safely.
- Must be neat and clean in appearance when reporting for work.
- Steady, on-time attendance essential.



**QUALIFICATIONS:**

- **Must have a copy of your Social Security Card.**
- **Must have a copy of your Driver's License.**
- **Must have a copy of a current Motor Vehicle Report and Criminal History.**
- **Must have a Valid Louisiana Class B CDL License with (P) Passenger and Airbrakes Endorsement and NO VIOLATIONS or ACCIDENTS within the last three (3) years.**
- **Must be able to pass a DOT Physical Exam and Drug screen test. (No current heart problems or use of insulin, unless waived by a Doctor under strict restrictions).**
- **Must possess his/her own transportation and telephone.**
- **Must have at least one (1) year experience in the operation of a vehicle that weighs in excess of 26,000 pounds.**
- **If you have worked for a previously Transportation Agency we will need a two (2) year drug history.**
- **Must have a high school diploma.**

**RATE OF PAY:**

- **\$ 13.21 Per Hour.**